


## Appendix 1. Sample Third Party Verification Template (Option 2 Projects)

This form is also available online at <http://www.toolkit.bc.ca/carbon-neutral-government>. Local governments may choose alternate formats to the templates provided; however the substance must be the same as those provided in the sample templates.

Project Proponent Information	
Name of Local Government Project Proponent(s)	Provide the name of the local government(s) involved in the proposed project and claiming GHG reductions from the project described in this Template. City of Richmond
Name of Third Party Verification Organization	Provide the name of the third party verification organization duly authorized and having the legal capacity to sign off on this Template. Keystone Environmental Ltd.
Project Contact	Provide a Project Contact name and contact information: Name Judy Tai, P. Eng.  Title Lead Verifier, Environmental Engineer  Phone 604-430-0671 Email jtai@keystoneenvironmental.ca
Project Information	
Project title	Provide project title and attach a copy of the original Project Plan previously made public. Lafarge Mitchell Asphalt Offset Project <input checked="" type="checkbox"/> Copy of Project Plan attached
Timing and Amount of reductions being claimed	Please indicate the <u>amount</u> of GHG reductions, expressed in tonnes, being claimed from the project and the <u>timeframe</u> during which the emission reductions being claimed occurred. Number of tonnes 2789 Timeframe from 2016 to 2016
Certification that the required work occurred	<input checked="" type="checkbox"/> I declare that the project work required to achieve the GHG reductions from this project, as estimated by the validated Option 2 project formulas/methodologies, actually occurred during the year in which they are being claimed, as per the <i>Becoming Carbon Neutral</i> guidebook
Self Verification Template: Authorization and Sign off	
<p><u>Third Party Verifier</u> The information provided in this Project Plan Template is to the best of my knowledge correct and complete.</p> <div style="text-align: center;">  </div> <p>Designate Signature Lead Verifier Title May 17, 2018 Date</p>	