



Date: _____

Project Civic Address: _____

Project Legal Description: _____

A. **Project Description:** Provide a brief description of the project and define the purpose of the report.

B. **Building Code Compliance:** Reference all Code articles/sentences where literal compliance is not achieved.

C. **Alternative Solution:** Identify all compensatory features being proposed to achieve equivalent performance for each Code reference, in B above.

Note: Use additional sheets if required to present your proposal. Each sheet must be signed/sealed by a Registered Professional.

D. **Proposed by:**

Name (Print)

Signature

Company

Company Address

E-mail Address

Tel No.

Fax



Professional Seal